

Rules and regulations

1. It is forbidden to smoke, drink alcohol or eat in any hall.
 2. It is forbidden to advertise the event before its approval.
 3. The event must end exactly on the specified time.
 4. The Guests must be outside before the departure time of the Transport to or from the event.
 5. Expected number of Guests must not exceed the number of seats in the venue.
 6. Sponsors have no editorial control or veto power over the Event.
 7. The organizer must collaborate with the venue operator assistant and administrator.
 8. The content of the program must be the same as the one presented for approval of the event.
 9. Any form of advertisement/promotion/sale or announcement during the event without approval is forbidden.
 10. Any form of entrance fee collection is forbidden.
 11. The International Office reserves the right to modify or cancel the event in case of any need.
 12. Any violation of this agreement might lead to the cancellation of any future event organized by the society/organizer.
 13. Event form should be filled by any legitimate society member.
 14. It is strictly forbidden to drink alcohol and smoke on the bus during trips.
 15. It is the responsibility of the group leader to know the location(s)/destination(s) of their trip.
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I have read this agreement and agree with terms and conditions

Name: _____

Signature: _____

Assoc. Prof. Dr. Selcan Timur

International Office Coordinator

Signature: _____

For official use only

Item	Quantity	Cost / TL	Request Number
Invitations			
Poster			
Banner			
T-Shirt			
Cocktail / Dinner			
Refreshments			
DAU TV			
Transportation			
Balloons			
Other:			
Other:			
Other:			

Submitted by _____

Date: _____

Signature: _____